

# GW CLASS OF '79 35<sup>TH</sup> REUNION PLANNING COMMITTEE MEETING

## October 1, 2014 Minutes

### I. CALL TO ORDER

The meeting was called to order at 12:25 p.m. by President Tom Tanner. The meeting was held at Mermaid's Tavern in Hagatña.

Also present at the meeting were:

Terry Damian Catahay	Mike Martinez
Arlene Gadia	Jeanne Borja Duenas
Loretta Mata	Oscar Delos Reyes

### II. APPROVAL OF MINUTES

Copies of the September 24, 2014 minutes were disseminated and reviewed.

A motion was made by Tom to approve the minutes. Seconded by Arlene. Voting was unanimous. Motion carried. Minutes approved.

### III. FINANCIAL REPORT

Treasurer Loretta Mata stated that her report shows the account balance to be \$1,758.99. However, the actual balance showing by the bank is \$1,682.99; a difference of \$76.00; \$43.00 of that are for a return check and fee and bank services charges for the last 6 months, leaving unaccounted \$33.00. The deposits made were all the monies collected for ticket and coupon booklet sales. A few more payments were received today and will be deposited. The reconciliation for the sales for the coupon booklets is still pending which may account for the discrepancy. Treasurer will be working towards certifying funds in our treasury.

### IV. OLD BUSINESS

#### a. Subcommittees

##### i. Entertainment/Fundraising (Chairperson – Mike S.)

1. Mike S. not in attendance. Tom mentioned that there will be two bands playing that evening, R&R/Youthful Elders (Matt Sablan and group) and Mantra (Ron Eclavea and group). They have been practicing for the banquet.
2. No confirmation on the social after the mass at Tasa in Mangilao as Mike S. was not present. We were looking to push banquet ticket and sticker sales during this time.

##### ii. Banquet (Chairperson – Tom Tanner)

1. Venue - Banquet committee met on Monday. The programme for the evening is undergoing initial designs by a friend at no cost to the class. He is looking to confirm an appointment for tomorrow to check the audio/visual equipment at the hotel. Those setting up are asked to meet at 2:30 pm that day. There are still 2 rooms available if anyone needs to change. We have one other vendor payment needing to be submitted. It was suggested that we take the group picture early on, as some classmates may have already left when we take the group shot towards the end. Tom agreed and stated he will request the photographer to take this shot.
2. Decorations (Chairperson JoeJohn Mantanona)  
JoeJohn not in attendance. Requested chair email update on this. Jeanne provided a picture of the layout of the 2 banners with the theme,

# GW CLASS OF '79 35<sup>TH</sup> REUNION PLANNING COMMITTEE MEETING

## October 1, 2014 Minutes

"Good Times Together". She added that there will be 25 centerpieces altogether, one for each table.

iii. Mass

Mike M. reported that the invitations have been distributed and are being delivered to the families of the deceased classmates. He gave a rundown of the mass protocol. Again, the committee requested the assistance of the reunion planning members to assist with the candles if a family member of the deceased is not present. Planning and mass committee members are asked to be at the church at 4:30 pm. We will be needing to provide orientation to the members and families on the service as it will start promptly at 5:30 pm. The Committee also has a script for the services. Kevin from the Sta. Teresita Church will read the first part of the script (intro), followed by the roll call of the names of the deceased alumni and then Cathy San Nicolas will read the 2<sup>nd</sup> part of the script (conclusion). Banquet tickets and stickers are available for purchase on this day after the service.

iv. Picnic – (Chairperson Oscar Delos Reyes)

Oscar reported that they will be doing a spot check of the venue this week.

v. Website – (Chairperson Chopper Quichocho)

Chopper not in attendance, however it was observed that all updates have been made to the website,

vi. Solicitation – (Chairperson Tom Tanner)

Tom reported that per Ron E., they will be securing a donation/check from Mike Phillips.

vii. Souvenirs – No new updates.

V. NEW BUSINESS

Some classmates have made some contacts with former GW teachers to invite them to the banquet, such as Mr. Sal Avilla, Mrs. Lou Borja and Mr. George Pereda. Classmates are encouraged to reach out to our past faculty and staff.

VI. OTHER/ANNOUNCEMENT

None

VII. NEXT MEETING

The next meeting is scheduled for Wednesday, October 8, 2014 at Noon at Mermaid's Tavern.

VIII. ADJOURNMENT

Having no further business, Tom T. moved that the meeting be adjourned. Seconded by Mike. The meeting was adjourned at 1:00 p.m.

Prepared by: Teresita D. Catahay, Secretary